

# Martha T. Muse Prize Nomination Form\*

## Checklist

Only complete nomination packages will be considered.  
Nominators will not be notified of incomplete submissions.

### Part I. COVER PAGE

- \_\_\_ Nominator Contact Information
- \_\_\_ Nominee Contact Information

### Part II. Nominee's Curriculum Vitae

- \_\_\_ Education, Training, Qualifications
- \_\_\_ Professional Career History
- \_\_\_ Number of students supervised/mentored
- \_\_\_ Publications
- \_\_\_ Distinctions, Prizes, Awards, Honorary Degrees
- \_\_\_ Other Relevant Information
- \_\_\_ Justification for Nomination

### Part III. Letters of Nomination

- \_\_\_ Nominator's Letter
- \_\_\_ Letter in Support of the Nomination – 1 (optional)
- \_\_\_ Letter in Support of the Nomination – 2 (optional)
- \_\_\_ Letter in Support of the Nomination – 3 (optional)

#### **\*Notes to the Nominator:**

Please DO NOT use any accented alphabets (for example á, ñ, ç, ü, etc) while making the online nomination. The underlying database software on the website does not accept these, and some information can be missed or misread.

No age restrictions, years past a terminal degree, or scientific record are specified for a prize nomination. However, a nominee should have an existing track record of sufficient depth and breadth to provide indications of future potential for success and leadership, allowing the selection committee to project, with reasonable assurance, that this person will remain in Antarctic science as a career choice and become a leader in his or her field.

**Nomination packages for highly competitive candidates not selected for the Martha Muse Prize in a given year will be held for three years for possible consideration in subsequent years.** If a nomination is carried forward, the selection committee will ask the nominator to submit a new cover letter and curriculum vita and to update the nomination package with recent developments in the nominee's career.

## **Part I. Cover Page**

### **Nominator**

Surname(s):  
First name:  
Title:  
Institution, Department, Division:  
Address:  
Postal/ZIP Code:  
Country:  
Tel.:  
Fax:  
E-mail:

### **Nominee**

Surname(s):  
First name:  
Title:  
Institution, Department, Division:  
Address:  
Postal/ZIP Code:  
Country:  
Tel.:  
Fax:  
E-mail:

## **Part II. Nominee's Curriculum Vitae**

### **1) Education, Training, Qualifications**

Dates (from - to), Institution, Place, Degree(s)/Diploma(s) obtained  
[Start from the most recent, and add the same data for each degree or stage.]

### **2) Professional Career History**

Dates (from - to), Institution, Place, Activity, Post  
[Start from the most recent, and add the same data for each post or position.]

### **3) Number of students supervised/mentored**

Please provide information about the number and educational level  
(undergraduate/postgraduate/PhD/other) of students supervised/mentored by  
the Nominee.

### **4) Publications**

Recent (<5 years) or seminal publications

### **5) Distinctions, Prizes, Awards, Honorary Degrees**

### **6) Other Relevant Information (e.g., additional publications)**

### **7) Justification for Nomination**

The nominator is to include a description (no more than 1,000 words) of  
significant activities in Antarctic science, policy, and/or educational outreach.

### **Part III. Letters of Nomination**

#### **A) Nominator**

A letter of nomination is required from an individual familiar with the candidate's achievements and future potential (the nominator), both of which should be explained succinctly in the letter. The letter must not exceed three single-spaced pages and must be in English. The letter must state the names, professional or home contact information, present occupational titles, and institutional titles. The letter of nomination is to be submitted separately as a pdf file.

#### **B) Letters in Support of the Nomination**

Up to three additional letters of support from other individuals familiar with the nominee's qualifications may be included in the nomination package. These letters should not exceed one page in length and must be in English. These additional letters must be significantly different in content from the nomination letter further informing the selection committee of the nominee's qualifications for the prize and must not simply repeat the content of the nomination letter. Letters in support of the nomination are to be submitted separately as pdf files.

Each Letter of Support must include the name of the person submitting the letter, as well as telephone and email details.